

Message Text

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PAGE 01 LISBON 01630 011705Z
ACTION EUR-12

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-----011723 094305 /45R
R 011403Z MAR 77
FM AMEMBASSY LISBON
TO SECSTATE WASHDC PRIORITY 0367

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FOR/JOAN CLARK/EUR/EX AND EUR/WE

E.O. 11652: N/A
TAGS: AFSP PO ASEC
SUBJECT: PIT APPOINTMENT

REF: A) STATE 042772 B) STATE 76 292723
C) STATE 030732 D) CURRY/TULL TELECON 2/28/77

1. EMBASSY UNDERSTANDS WHY DEPARTMENT BELIEVES IT MUST WITHDRAW PIT POSITION HELD BY MRS. MANLOVE IN ORDER DETERMINE REQUIREMENTS FOR SUMMER PEAK SEASON (REFTEL B). HOWEVER, REQUEST URGENT REEVALUATION BEFORE FINAL DECISION IS TAKEN ON SUMMER POSITIONS IN ORDER TO KEEP THIS ESSENTIAL POSITION STAFFED. OUR FILES SHOW THAT PIT POSITION HAS EXISTED IN LISBON OFF AND ON SINCE 1972 AND HAS NEVER HAD ANY RELATIONSHIP TO SUMMER PEAK WORKLOAD. IT WAS ESTABLISHED TO SUPPORT THE WORK OF THE REGIONAL SECURITY OFFICER AND HAS BEEN STAFFED WHENEVER AN RSO HAS BEEN ASSIGNED TO LISBON.

2. MOST RECENTLY WHEN THE PERSONNEL SPECIALIST POSITION (ABOLISHED BY REFTEL C) WAS NOT STAFFED BY DEPARTMENT, THE ADMINISTRATIVE OFFICER REQUESTED REESTABLISHMENT OF PIT POSITION IN APRIL 1975 TO BE SHARED BY NEW RSO AND ADMINISTRATIVE OFFICER. ABOUT SAME TIME, A LOCAL POSITION PROVIDING SECRETARIAL SUPPORT TO ADMINISTRATIVE
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OFFICER WAS SHIFTED TO GSO TO COVER INCREASED RECEPTIONIST/ TELEPHONE WORKLOAD BROUGHT ABOUT BY ADDITIONS TO EMBASSY AND USIS STAFF AND ESTABLISHMENT OF AID IN PORTUGAL. SINCE THERE IS NO ONE ELSE TO DO WORK, MRS. MANLOVE'S PIT POSITION IS NOW ESSENTIAL TO EFFECTIVE PERFORMANCE OF DUTIES OF RSO AND ADMINISTRATIVE OFFICER AND MUST BE MAINTAINED EITHER IN THE FORM OF FULL-TIME LIR POSITION OR, AS IT IS NOW, IN THE

FORM OF A STOPGAP 90 DAY PIT POSITION WITH A 39-HR WORKWEEK.

3. 3. EMBASSY'S REASONS FOR MAINTAINING POSITION ARE AS FOLLOWS:

A) NEED TO SUPPORT RESIDENT RSO WHOSE POSITION AT POST REMAINS ESSENTIAL IN PRESENT CONDITIONS IN PORTUGAL.

B) TO PROVIDE COVERAGE IN ADMINISTRATIVE OFFICE, WHICH HAS NO OTHER CLERICAL OR SECRETARIAL POSITION FOR TYPING, FILING AND RECEPTIONIST WORK.

C) TO PERFORM ESSENTIAL AND RECURRING ADMINISTRATIVE DUTIES OF A CLASSIFIED NATURE, COMPRISED OF TYPING, FILES AND DOCUMENTS CONTROL AND ROUTINE PERSONNEL REPORTING.

D) TO BE RESPONSIVE INDEPENDENTLY ON MANY CLASSIFIED AND SENSITIVE MATTERS INVOLVING COUNTRYWIDE AND LOCAL EMPLOYEE STAFFS WHICH HAVE GROWN AS FOLLOWS:

	AMERICANS	LOCALS
1974	81	95
1975	89	100
1976	92	107
TO DATE:	98	128

E) TO HANDLE WIDE NUMBER OF REQUESTS FOR MEDICAL ASSISTANCE LIAISON WITH US MEDICAL FACILITIES AT USAF AND NAVAL HOSPITALS IN SPAIN -- A JOB WHICH SIMPLY CANNOT BE PERFORMED BY A LOCAL EMPLOYEE AND WHICH IS NECESSARY BECAUSE OF THE SERIOUS DETERIORATION IN MEDICAL FACILITIES AND AVAILABILITY OF QUALIFIED MEDICAL PERSONNEL IN LISBON.

4. PLEASE INFORM EMBASSY IF ADDITIONAL DATA ARE REQUIRED TO KEEP MRS. MANLOVE ON JOB FROM MARCH 15, 1977.
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Message Attributes

Automatic Decaptioning: Z
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
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Control Number: n/a
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Sent Date: 01-Mar-1977 12:00:00 am
Decaption Date: 22 May 2009
Decaption Note: 25 YEAR REVIEW
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 22 May 2009
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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